

Office of the Field Director, Bandhavgarh Tiger Reserve, Umaria (MP) 484 661

Email: fdbnp.umar@mp.gov.in, Ph: 07653-222214

“SHORT NOTICE INVITING TENDER”

Tender Notice No. BTR/CTB/

Sealed tenders are invited in prescribed tender document from reputed printers, with experience of having printed at least 100 books of minimum 120 pages each, related to wildlife and nature, for the supply/ making of the following item:

| Sl. No. | Items | Approx. Quantity (in Nos.) |
|----------------|---|-----------------------------------|
| 1. | Printing of Coffee Table Book (Closed size: 216 x 304 mm) The detailed specifications and minimum requirements of the above item along with the terms and conditions of supply would be available in the tender documents. | 1000 copies |

TERMS & CONDITIONS:

| | |
|---|--|
| Cost of tender form | Rs. 1000=00 to be deposited as e-payment with e-procurement portal http://www.mpeproc.gov.in |
| Earnest Money Deposit | Rs. 20000=00 (around 2% of the total cost of tendered item) to be deposited through demand draft in the name of Deputy Director, Bandhavgarh Tiger Reserve, payable at Umaria. The same will be accepted till 3 pm on 08/02/2021 at the office of Field Director, Bandhavgarh Tiger Reserve, Sagra Mandir Road, Umaria |
| The last date and time of the sale of tender document through website | From 11 am, 01/02/2021 to 2 pm, 08/02/2021 |
| The last date and time for the submission of online tender document | Till 3 pm, 08/02/2021 |
| The date and time for the opening of online tender documents | 4 pm, 08/02/2021 |
| Place for the opening of the tender document | Office of the Field Director, Bandhavgarh Tiger Reserve, Sagra Mandir Road, Umaria (MP) 484 661 |

In case of non receipt of any tender or single tender or tender not found fit for approval on due date and time, second/third tender will be called, for which the last date and time for sale of tender document would be from 11am 09/02/2021 till 3 pm on 16.02.2021(second tender) and from 11 am 17.02.2021 till 3 pm on 24.02.2021 (third tender). The received tenders will be opened at 4 pm on 16.02.2021 and 24.02.2021 respectively.

Deputy Director,
Bandhavgarh Tiger Reserve, Sagra
Mandir Road, Umaria (MP)

Office of The Field Director, Bandhavgarh Tiger Reserve, Umaria

TENDER DOCUMENT

Ref: Tender Notice No. BTR/CTB/

SECTION 1: TECHNICAL REQUIREMENTS SPECIFICATIONS

Scope of Work: Offset Printing of Coffee Table Book on Bandhavgarh Tiger Reserve

Binding: Section Sewn & Perfect Bind, Case-Making & Casing In

No. of pages: 210 Pages

No. Copies: 1500 (One Thousand five hundred only)

Closed Size: 216 x 304 mm

Spine (H): 26 mm

Dust Flap: 115 mm

Component name: 224 pp inner (224 Pages)

Open Size: 216 x 608 mm

Printing: 4 + 4 colours – Silk Aqueous Coating on Both Sides

Paper: 130 gsm Mont Blanc – FSC Mixed

Finishing: Signature Folding

Component Name: Endpapers (8 Pages)

Open Size: 216 x 608 mm

Printing: Printing: 4 + 4 colours – Silk Aqueous Coating on Both Sides

Paper: 190 gsm Mont Blanc – FSC Mixed

Finishing: 1 Creases, Signature Folding

Component Name: PLC (2 Pages)

Open Size: 260 x 686 mm

Printing: 4 + 0 colours – Primer Aqueous Coating on Front Side

Paper: 170 gsm Indian Art Matt

Finishing: Lamination – Matt on Front Side(s), Regular Gold / Silver Foil

Component Name: Bind board (2 Pages)

Open Size: 260 x 686 mm

Printing: 0 + 0 colours

Paper: 3 mm Binding Board

Finishing: NONE

Component Name: Dust Jacket (2 Pages)

Open Size: 224 x 886 mm

Printing: 4 + 0 colours – Primer Aqueous Coating on Front Side

Paper: 170 gsm Indian Art Matt

Finishing: Lamination – Matt on Front Side(s), Regular Gold / Silver Foil, 4 Creases, Folding – 4 Folds

Others: Proofing PDF + Colour Laser Proof

Cost of per book (In Rs.): -----

Tax (In Rs.): -----

Total cost of per book (including Tax): -----

Print progress, completion & delivery schedule:

- The Vendor will co-operate with the designer and discuss specific details of the digital image files.
 - If the Printer is a local person, you will have to collect the files from the Designer's office.
 - If the Printer is based out of the city, the files will be sent by the designer.
 - The client. Designer will have to view the final preprint digital version for approval.
 - The preprint approval stage will require additional iterations and communication until the desired colour scheme and layout is achieved.
- Delivery will be made to the address mentioned below:

Office of the Field Director
Bandhavgarh Tiger Reserve, Umaria (MP) 484661
 Tel: 07653-222214 (o), Email: fdbnp.umr@mp.gov.in.

SECTION 2: TECHNICAL EVALUATION CRITERIA

Preference will be given to the vendor that scores higher in the following categories:

| | | |
|--------------------|--|------|
| Age of the company | The bidder must be at least 30 + year old company engaged in the business of commercial Offset printing | 20 % |
| Past experience | The bidder must demonstrate experience of having printed at least 100 different Books of minimum 120 pages each, related to wildlife and nature | 20 % |
| Gross Turnover | The bidder must have an annual Gross Turnover of at least Rs. 100 Crores (Rupees One Hundred Crores /-) | 20 % |
| Team | Number of employees of the bidder must be at least 500 + which includes members with knowledge of InDesign, Adobe Illustrator and Adobe Photoshop. | 10 % |
| Delivery | The bidder must successfully execute the print order of 1000 copies and dispatch within 14 workings days from the receipt of the Work Order. | 10 % |
| References | Minimum 2 references to be provided (include at least 1 from a research institute) | 10 % |
| Portfolio | A detailed digital portfolio with links to previous Coffee Table Books on Wildlife and Nature to be provided. | 10 % |

TERMS & CONDITIONS:

- Bidders can only be purchased and submitted through e-tendering. For the purchase of tender, Rs. 1000=00 (processing amount) needs to be deposited online. The Earnest Deposit Money of Rs. 20000=00 has to be deposited offline as demand draft in favour of Deputy Director, Bandhavgarh Tiger Reserve payable at Umaria.
- The bidder can contact toll free No. 18002588684, 0755-6740926-33 or email ID: eproc_helpdesk@mpsdc.gov.in for information about the process of registration at portal <http://www.mpeproc.gov.in>
- The Earnest Money Deposit will be refundable after the completion of agreement with the successful bidder.
- All documentation to be submitted in response to this bid must be in English/ Hindi language.
- The bidder is responsible for all the cost that they shall incur related to the preparation and submission of the bid document.
- A letter of intent outlining why your firm/company should be chosen.
- Digital portfolio with relevant examples of Coffee Table Books on Wildlife and Nature.
- A list of all references (minimum of 2) must be included in the bid response.
- An estimate for the prints.
- Digital version and hard copies of Portfolios should be sent along with other information on Section 2 to be sent to:

Office of the Field Director
Bandhavgarh Tiger Reserve, Umaria (MP) 484661
Tel: 07653-222214 (o), Email: fdbnp.umr@mp.gov.in

- The prices quoted must be exclusive of different taxes and duties. The bidder must clearly indicate the taxes/ duties along with tax registration and clearance certificates. Taxes would be levied at concessional rates as applicable to Government Departments only.
- The sales tax/ income tax/ VAT would be deducted as per Govt. rules.
- The bidders would be responsible for any loss to finished items during transit to the destination.
- The above requirements are only approximate, and the actual quantity depending on the needs and budgetary provision would be procured. The undersigned reserves the right to accept or reject any tender or its part without assigning any reason.
- The Adhyakshy/Secretary, Bandhavgarh Workers' Society, Bandhavgarh (Tala), Umaria(MP) takes no responsibility for delay/ loss/ non-receipt of tenders sent by post.
- The Earnest Money Deposit shall be forfeited in case the supply is not executed within 20 days from the date of supply order to the destination indicated for the above.
- The tender should be accompanied by a recent certificate of income tax/VAT clearance.
- Payments shall only be made after the receipt of the tendered items to the destination in good condition after the completion of departmental formalities, and the successful demonstration of the tendered item.
- No tender with conditions will be acceptable.

DECLARATION

Having examined the tender documents, we have understood the terms & conditions indicated and hereby confirm our acceptance of the same.

Place:

Signature of Bidder:

Date:

Name &Address:

Telephone Nos.

Office:

Email: