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संख्या 424/3192/16
दिनांक 6/2/2016

प्रति

प्रमुख सचिव,
मध्यप्रदेश शासन,
सामान्य प्रशासन विभाग,
मंत्रालय वल्लभ भवन,
भोपाल (म.प्र.) - 462 004

विषय:-

Minutes of the meeting on field inspection manuals with
Resident Commissioner/Senior Officials of States/Union
Territories on 06.01.2016 -reg.

संदर्भ:-

कार्मिक लोक शिकायत तथा पेंशन मंत्रालय, भारत सरकार से प्राप्त क्रमांक
K-11022/41/2015-ARC दिनांक 02.02.2016

कृपया दिनांक 06.01.2016 को कार्मिक लोक शिकायत तथा पेंशन
मंत्रालय, भारत सरकार में सम्पन्न हुई विषयान्तर्गत बैठक के मिनिट्स संलग्न कर
आवश्यक कार्यवाही हेतु पंषित हैं।

संलग्न:- उपरोक्तानुसार

(प्रकाश उन्हाले)

अपर आवासीय आयुक्त

267

ज.प्र.शा.प्र.प
19/2/16

587
18/2/16

प. 0. शा. प्र. मंत्र.
17-2-2016

Immediate

No. K-11022/41/2015-ARC
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Administrative Reforms and Public Grievances

5th Floor, Sardar Patel Bhavan,
Parliament Street, New Delhi-110002


Dated 2nd February, 2016

Office Memorandum

Subject: Minutes of the meeting on field inspection manuals with Resident Commissioners / senior officials of States / Union Territories on 30.01.2016 - regd.

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The undersigned is directed to send herewith a copy of the minutes of the meeting held under the chairpersonship of Addl. Secretary (AR&PG) on 06.01.2016 for : information and appropriate action.


(Anurag Srivastava)
Deputy Secretary (ARC)
Tel: 23362325

To
Resident Commissioner,
Madhya Pradesh,
M. P. Bhavan, 2, Gopinath Bordolai Marg,
Chanakyapuri,
New Delhi-110021

MINUTES OF THE MEETING HELD UNDER THE CHAIRPERSONSHIP OF SMT. USHA SHARMA, ADDITIONAL SECRETARY, DEPARTMENT OF ADMINISTRATIVE REFORMS & PUBLIC GRIEVANCES WITH THE OFFICIALS OF THE OFFICE OF RESIDENT COMMISSIONERS OF VARIOUS STATES/UNION TERRITORIES ADMINISTRATION AT 3.00 P.M. ON 06.01.2016 TO REVIEW THE STATUS OF FURNISHING OF THE INSPECTION MANUALS TO THE DEPARTMENT OF ADMINISTRATIVE REFORMS & PUBLIC GRIEVANCES.

List of participants is at Annexure

2. A meeting was held at 3.00 P.M. on Thursday, the 6th January, 2016 under the chairpersonship of Smt. Usha Sharma, Additional Secretary (AS), Department of Administrative Reforms & Public Grievances (DAR&PG) with Resident Commissioners of various States/Union Territories located in New Delhi to review the progress of submission of manuals of their states.

3. After a brief deliberation wherein the participants gave their point of view, the following decisions were taken:-

- (i) that States should follow the models by Gujarat (the important manuals of the State are already available in the website of the Department – www.darpg.gov.in-> field inspection manuals) and Rajasthan (<http://sampark.rajasthan.gov.in>-> Notifications-> User Manuals).
- (ii) that the issue of preparation of field inspection manuals by States/UTs will be included by DAR&PG as one of the agenda items of the Annual Conference of AR Secretaries.
- (iii) that after preparation of the inspection manuals the States/UTs will share it with the DAR&PG for wider disseminations and their **URL links may also be sent.**

4. The meeting ended with a vote of thanks to the chair

Annexure

- 1. Ms. Usha Sharma, Additional Secretary – in Chair
- 2. Ms. Smita Kumar, Joint Secretary
- 3. Shri P.Karupasamy, Joint Secretary
- 4. Shri Anurag Srivasiava, Deputy Secretary (ARC)

States

- 5. Shri S.K. Mishra, Resident Commissioner, Gov. of Odisha
- 6. Shri Manish Sharma, Dy. Resident Commissioner, Gov. of West Bengal
- 7. Shri N.E.Chinna Durai, Dy. Resident Commissioner, Gov. of Tamil Nadu
- 8. Shri P.L. Narabihnan, OSD, Govt. of Puduchery
- 9. Shri V.N. Narayanan, ~~Additional~~ ^{Assistant} Resident Commissioner, Govt. of Nagaland
- 10. Shri Sanjay Ajhoy, Asst. Resident Commissioner, Govt. of Maharashtra
- 11. Ms. Neelam Verma, Under Secretary Govt. of Haryana
- 12. Shri Samme Marah, Jt. Resident Commissioner, Govt. of Meghalaya
- 13. Shri Shiv Kumar Gupta, Resident Commissioner, Govt. of Utrakhand
- 14. Shri Shaikh Hassan Khan, Assistant Liaison Officer, Govt. of Kerala
- 15. Shri M. Rama Rao, OSD, O/o RC Andhra Pradesh
- 16. Ms. Mamta Shree Ojha, Liaison Officer, R.C. Office, Bihar
- 17. Shri Suikanth Rao, Dy. Resident Commissioner, R.C. Office, Karnataka
- 18. Onam Leyo, Deputy Resident Commissioner, Govt. of Arunchal Pradesh
- 19. Ms. Sona Gupta, Under Secretary, RC Office, J&K
- 20. Shri R.K. Ratwaya, Asstt. Liaison Officer, Govt. of Chhattisgarh
- 21. Shri P.R. Sharma, Dy. Resident Commissioner, Gov. of Rajasthan
- 22. Shri Nilesh Shinkh, Jt. Director, Govt. of Gujarat
- 23. Dr. Shashank Goel, Resident Commissioner, Govt. of Telangana,
- 24. Shri Yogendra Yadav, Addl. Resident Commissioner, Govt. of Uttar Pradesh
- 25. Shri S.K. Ahluwalia, Dy. Resident Commissioner, Gov. of Punjab
- 26. Shri D.C. Gupta, OSD, Goa
- 27. Shri Mohanlal, Resident Commissioner, Govt. of Goa.
- 28. Shri Amitabh Joshi, Dy. Director, GNCT of Delhi
- 29. Shri A.P. Singh, Resident Commissioner, Govt. of Himachal Pradesh
- 30. Shri Tapash Deb, OSD, Govt. of Assam
- 31. Shri Umakant, OSD, Govt. of Mizoram
- 32. Shri Shahanshah Ali Khan, Sec. to the Resident Commissioner,
Jharikhand Bhawan
- 33. Shri Prakash Unhale, Additional Resident Commissioner, Govt. of Madhya Pradesh