

NOC for Non-Forest Land User Manual



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1. Overview

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The GIS based system is developed by MAP_IT for the Department and for the applicant user to apply for Non-Forest NOC Certificate. The system verifies the Khasra details of the respective NOC application and issue the NOC through the develop system. This GIS web application facilitates user to download NOC Certificate. The Department module is provided to view its NOC applications and mark status manually for buffer land. The system also shows Rejection Certificate or send application to DFO, as per the case applied on the respective Khasra. The front end of this web application is in Hindi. The administrative and user module are in English. The features of this web application are explained in detailed as below.

2. Features of Application

- 1. There are two types of users of this web application as below:
 - 1.1. Applicant user
 - 1.2. Department user
- 2. This web application, has below functions:
 - 2.1. Login for Applicant
 - 2.2. Login for Department
 - 2.3. Apply for Non-Forest Land NOC Certificate
 - 2.4. Download NOC Certificate



Figure 1: Home Page - Non-Forest Land NOC Certificate Application

- 3. The system is configured with Department DFO Territorial and Production users
- 4. There is a "Mobile OTP verification" applied before login, for both Applicant and Department user
- 5. There are "62" Divisions in the Forest Department of MP and based on these divisions, the administrative hierarchy of the forest data is configured in the system
- 6. The system has been configured with three categories and its primary rules set as:
 - 6.1. For "Forest Land" will show Rejection NOC
 - 6.2. For "Non-Forest Land" will show Non-Forest Land NOC Certificate
 - 6.3. For "Buffer Land" will show status as send to department to verify
- 7. User messages are shown in Hindi language to the user on the front-end application

2.1Features for Applicant

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For Applicant, below listed features are provided in this GIS web application as following -

- 1. There are two main criteria of Non-Forest Land NOC Certificate generation, as below:
 - 1.1. Non-Forest Land NOC will be generated immediately
 - 1.2. Non-Forest Land NOC will take 15 days processing
- 2. The auto-generated application number will be shown to the applicant user and the number will be in alpha numeric character

Functions are further described as shown in following headings.

2.1.1Apply for Non-Forest Land NOC Certificate

Non-Forest Land Certificat	te / NOC
आवेदक का विवरण:	
नाम *	मोबाइश नंबर *
कृपया पूरा नाम दर्ज करें	ि भिपया मोबाइल नंबर दर्ज करें
ईमेल आई.डी. *	पता *
कृपया ईमेल आईडी दर्ज करें	कृपया पूरा पता दर्ज करें
आवेदक का जिला *	ि
	🗸 कृपया पिन कोड दर्ज करे
कृपया फोटो आई.डी. चुने *	आई.डी. अपलोड करे *
	Choose File No file chosen कृपया 512 केबी से कम की पीडीएफ अपलोड करे
कृपया फोटो आई.डी. क्रमांक प्रविष्ट करे *	उद्देश्य *
कृपया आई.डी. क्रमांक प्रविष्ट करे	· · · · · · · · · · · · · · · · · · ·
खसरा का विवरण:	
जिला चुने*	तहरील चुने *
गाँव चुने *	
SUBMIT CANCEL	

Figure 2: Apply for Non-Forest Land NOC Certificate

Without Login, Applicant user is allowed to access the application form on clicking link "Apply for Non-Forest Land NOC Certificate" / अनापत्ति प्रमाण पत्र आवेदन and is allowed to submit the form with necessary details. This function has associated sub-features as below:

- Applicant is required to "add Photo ID". For this, there is a list provided and applicant can select any one, such as from Pancard, Voter ID Passport or Samagra ID. Applicant can enter number of ID and upload scan copy of the document to use as a ID proof
- 2. There is a feature provided in the application of validate Khasra and view Khasra on map. Before submitting the "Non-Forest NOC Form", the pre-validation check on Khasra category and its status are as per Forest norms. If the category and status of Khasra qualifies the department norms, then user is allowed to proceed otherwise user will be shown respective message
- The application will display the selected Khasra along with adjoining Khasra on top of Google image

जापद्य श्वारा मरा गया प	नानकारी का विवरणः		
नीचे उल्लेख क्षेत्र प्रमाण पत्र पर मुद्रि	त किया जाएगा		
आवेदन की आईडी:		BHOP2020102306842	59
आवेदक का <mark>नाम</mark>	vipul	आवेदक का मोबाइल नंबर	9407163666
आवेदक का ईमेल आई.डी.	vipultechno@gmail.com	आवेदक का पता	187 gop <mark>al n</mark> agar
आवेदक का जिला	Bhopal	पिन कोड	462022
आई.डी. क्रमांक	123	आई.डी.	Photo ID
खसरा का विवरणः			
जिला	Bhopal	तहसील	Berasia
गाँव	Arrawati	खसरा क्रमांक	1
		-	

Figure 3: Displaying Khasra on Map

4. After the result of pre-validation check is displayed, the system will show next step of fees payment link applied for the NOC Certificate



Figure 4: After verification, displaying option to proceed



 Once fees is paid successfully by the user, the system will show button as "View NOC" for the respective application

👧 No	n-Forest	Land Cer	tificate / NOC
Payment Info	Thanl rmation:	k you for Payment!	
Application ID Reference ID: Amount:	Kiosk Payment	BHOP2020102306 Transaction ID: Service Amount:	84259 20102329513190472856 12
		View NOC	

Figure 5: Acknowledgement of successful fees payment

- 6. On clicking "View NOC" it will show the Non-Forest NOC Land Certificate
- 7. The generated NOC Certificate will have QR code along with the Khasra and user details

,	कार्यालय वन मंडलाधिकारी BHOPAL वन मण्डल जिला BHOPAL	
अন্	नापत्ति प्रमाण पत्र	
प्रमाणित किया जाता है कि खसरा विभाग के अभिलेखों के अनुसार प्रम भूमि की सीमा से 250 मीटर से अखि यह प्रमाण पत्र आवेदक की मांग पर भूमि का नवशा :	riac 1 JIH ARRAWATI RERIG DERASIA G INU US noti posta ab Isaria pri Hufazov da ap gzi Uz (Rud R) oni fazi na zen R riac 2 = 20	ता BHOPAL मध्य प्रदेश क दी क्षेत्र सीमा से बाहर है/ क वन मंडलाधिकार
आवेदक का विवरण		
नाम (श्री / श्रीमती)	vipul	
पता	187 gopal nagar	
1	ਹੈਰ ਲਾਈ	
व्यक्तिगत पहचान पत्र	414/10	

Figure 6: Generated Non-Forest Land NOC Certificate with QR Code

- 8. In case of "Khasra not found", there is an option provided to add Khasra manually with district and tehsil dropdown selection facility. On submitting, system will acknowledge user with the message that the application has been forwarded to DFO for validation
 - 8.1. In this case of NOC Processing, applicant user will have to come back later and login using mobile OTP verification code and can view associated details
- 9. Applicant user is NOT allowed to enter multiple Khasra and the process will take place only for single Khasra at a time

2.1.2Login for Applicant

Applicant user can click on the link shown for the Applicant Login as "आवेदक लॉगिन". On clicking the link, it will show the sign in popup and will ask user enter following details as

- _
 - Email id
 - Mobile number
 - Security Code
 - Send OTP and Enter OTP
 - Login

As shown in below figures, the OTP is sent at user's mobile and on entering valid OTP code, the system will allow user to enter into the application.



Figure 7: Applicant Sign In



Figure 8: Mobile OTP send at user's mobile for verification

2.1.3After Login, the features provided to Applicant

- 1. After login, the links displayed on left panel for the applicant user are as below:
 - 1.1. DFO Query
 - 1.2. View Details
 - 1.3. Logout

2. DFO Query, will allow Applicant user to answer or reply back to the query raised by the Department in respect to the NOC application

User Login		Welcome vipul
Welcome vipul • Online		
MAIN NAVIGATION	K Non-Forest Land Certificate / NOC	
III DFO Query		
III View Details	Show 10 ventries	
III Logout	Copy Print Eccel	Search
	S.No	
	No data available in table	
	Showing 0 to 0 of 0 entries	Contract Contract
		Previous inext

Figure 9: List view, after applicant user login in the application

3. In following figures, it is displayed that when Applicant receives the Query from the department

	User Login								Welcome ratul
•	Welcome rahul				1.00				
MAIN N					祸 Non-Fo	rest Land Cer	tificate / NOC		
III DF	O Query								
III Vie	w Details					Show 10 v entries			
III Lo	pout					Copy Print Excel		Search	
		5 No	IJ	Your Question	Applicant Answer	IT View Docum	nent		
		1		send your khasra detail		View Docume	ent	Response	
						Showing 1 to 1 of 1 entries			Previous 1 Next

Figure 10: Applicant receives the Query raised by Department



4. In following figures, it is displayed that Applicant has to reply to the query. Applicant has to add necessary details and submit details

User Login	=							Welcome ra	hul
Welcome rahul • Online					View Detail	×			
MAIN NAVIGATION				अपना उतर दर्ज करे					
III DFO Query				आयेदन क्रमांक *	MAND202010230121748				
## View Details				पूछा गया प्रश्न	send your khasra detail				
III Logout				क्रण्या अपना उत्तर प्रविष्ट करे	152/2				
					l. li		Search:		
		S.No	1 Your Question	डॉकयुमेंट अपसोड करे	Choose File Mar_sal_slip-16.pdf कृपया 512 केबी से कम की पीडीएफ़ अपलोड करे				
			send your khasra detail		SUBMIT CANCEL				
								_	
								Previous 1 Next	

Figure 11: Applicant replies to the Query raised by the Department

- 5. View Details, will allow Applicant user to view details of the raised application
- 6. Logout, will allow user to move out successfully from the application

Figure 12: Detailed view of the application

7. The system will send notification to the applicant user over email or mobile for the respective activity made, i.e. for Mobile OTP login, Forest NOC Application, etc.

2.1.4Download Certificate

On home page, the link to Download NOC Certificate is provided as "अनापत्ति प्रमाण पत्र डऔंलोद". On clicking the link, it show the page to enter NOC number. As shown in following figures, the system will display NOC in the new tab.



Figure 13: On Home page, Download NOC Certificate Link



Figure 14: Enter NOC number



Figure 15: System displayed NOC in new as titled "View NOC"

2.2Features for Department User

For Department User, features are described as following



2.2.1Login for Department User

Figure 16: Department Login link

Department user can click on the link provided for the Department Login as "विभागीय लॉगिन". On clicking the link, it will show the sign in popup and will ask user to enter following details as -

Email id

- Mobile number
- Security Code
- Send OTP and Enter OTP
- Login

As shown in below figures, the OTP is sent at user's mobile and on entering valid OTP code, the system will allow department user to enter into the application.

	And in case of the local division of the loc	and the second division of the second divisio	
	Non-Forest Land Certificate Government of Madhya Pradesh		- AND THE
	Member Sign in	- 5	
and an a state of the state of	Email ID Mobile Number	A STATE OF STATE OF STATE	
	4 + 13 Secutity Code		
	Enter OTP		States Bill
	LOGIN		and the second second
	and all the second	A CALL AND A CALL	elle This
A A A A A A A A A A A A A A A A A A A			

Figure 17: Login window for Department User



Figure 18: OTP sent at respective user's mobile

2.2.2After login, features provided to Department User



Figure 19: Showing Dashboard, after Department user login

- 1. After login, Department user is shown Dashboard page to show the quick status of all applications
- 2. On the left panel, links shown to the department user are following:
 - 2.1. Dashboard
 - 2.2. Manage Application

2.3. My Profile

2.4. Logout

- 3. Manage Application, allows Department user to view the application list and in detailed view also, as shown in following figures
- 4. Department user is allowed to mark approval to issue Non-Forest Land NOC Certificate

Depart	tment Login ≡								Welcome DFO MANDSAUR
Well	Icome DFO MANDSA								
MAIN NAVIGAT	TION C	View Appli	cation						
III Dashboar	ard	Show 10) v entries						
⊞ Manage	Application <	Copy	rint Excel					Search	
III My Profile	le				Khasra				
III Logout		S.No 🕼	Application ID	Khasra no.	Category	Khasra Status	Application Status		
		1	FNOC202007140418684	101		Validated Non Forest Land	Approved	Applove Reject View Query	
		2	FNOC202007140322141	10		Validated Non Forest Land	Approved	Approve Reject View Guery	
		3	FNOC202007150658105	10		Validated Non Forest Land	Approved	Approve Reject View Query	
		4	FNOCMAN20200298906	3		Validated Non Forest Land	Approved	Approve Reject View Query	
		5	FNOCMAN20200881003	10		Validated Non Forest Land	Approved	Approve Reject View Ouery	
		6	FNOCMAN20200352875	100	Buffer_10Km	To be Validated by DFO	Rejected	Approve Reject View Query	
		7	FNOCMAN20200080285	10		Validated Non Forest Land	Approved	Approve Reject View Query	
		8	MAND202007160240161	11	buffer 500m	To be Validated by DFO	Approved	Approve Reject View Ouery	
		9	MAND202007160930408	7	buffer 500m	To be Validated by DFO	Rejected	Approve Reject View Query	
		10	MAND202007170577543	10	Buffer_10Km	To be Validated by DFO	Approved	Approve Reject View Query	
		Showing 1	to 10 of 51 entries	_	_			Previous 1	2 3 4 5 § Next

Figure 20: Application list

pplicant Fill Details:				
ull name *	vipul	Mobile number *	9407163666	
mail *	vipultechno@gmail.com	Address *	187 gopal nagar	
istrict	Bhopal	Tehsil	Berasia	
ilage	Arrawati	Khasra No.	1	
	600	m		

Figure 21: Detailed view of the application

- Through this application, Department user can verify Khasra details of the respective Non-Forest Land NOC application and mark action accordingly to issue either "Non-Forest Land NOC Certificate" or "Rejection Certificate"
- 6. Department user will receive notification over email and mobile for a case when any application is forwarded
- In Manage Applications, Department user is allowed to perform functions as
 – Search
 and view record, "Download KML" file, Export to Excel, Print, Sorting, Set view records
 per page, etc.
- 8. Department user is allowed to raise any "Query to the Applicant" to seek answer from the applicant in respect to the associated application to verify details
- 9. For any application if Department user mark "Query to application" and then system will notify to the respective Applicant user over their email & mobile

	View Application	Question to applicant Ask query to applicant :		×
d Application <	Copy Print Excel			Search
- 1		Application ID	BHOP202010230684259	
	S.No II Application ID II Khasra no. 1 BHOP202009160433104 11	Enter You Question *	please send <u>khasra</u> detail	
	2 BHOP202010230684259 1		SEND	
	Showing 1 to 2 of 2 entries	Show 10 v entries	Search.	Previous 1
		S.No It Your Question	Applicant Answer II View Document	
	Applicant Fill Details:	Chausing O.M. O. ed O. antising	No data available in table	
	Full name *	Showing o to o or o entries	Previous Next	
	Email * Vi			
	District		Close	
	Vilage A			
	Selected Khasra			
		ATTACK AND		

Figure 22: Query to applicant

10. When Applicant replies to the raised query, it appears as shown in below

Department Login ≡ Welcome DFO MANDSA		Welcome DPO MANDO		
IN NAVIGATION	View Application	Ask query to applicant :		
Manage Application <	Copy Print Excel	Enter You Question *	Please enter your question	Search:
l Logout	S.No Application ID Khasra no. 51 MAND202010230121748 100		SEND	
- 1	Showing 51 to 51 of 51 entries	Show 10 v entries	Search:	ous 1 2 3 4 5 C Next
- 1		S.No JL Your Question J1 Ap 1 send your khasra detail 15	plicant Answer 11 View Document	
	Applicant Fill Details: Full name *	La Showing 1 to 1 of 1 entries	Previous 1 Nex	te
	Email * District			Close
	Village		Khasra No.	
	Selected Khasra			

Figure 23: Applicant replied to the query

11. As per the case applied in reviewing and verifying the details, Department user can set respective action, as Approve, Reject or Query. Whereas , in the case of "Rejection", Department user have to mention the reason as shown in below figure

Department Login ≡		r				
Welcome DFO MANDSA		Rejection Reaso	× ×			
MAIN NAVIGATION	View Application	Application ID MAND20200	10220424749			
III Dashboard	Show 10 v entries		10230121748			
■ Manage Application		Rejection Reason कृपया रिजेक्सन व	हा कारण चुने 🔓 🗸	Search:		
III My Profile		Reject				
III Logout	S.No 👔 Application ID 👔 Khasra no.					
			Close Approve Reject	View Query		
	Showing 51 to 51 of 51 entries					
				Previous 1 2 3 4 5 6 Next		
	Applicant Fill Details:					
	Full name *		Mobile number *			
	Email *		Address *			
	District		Tehsil			
	Vitage		Khasra No.			
	AXML .					
	Selected Khasra					
		THE OWNER OF TAXABLE PARTY AND TAXABLE PARTY AND TAXABLE PARTY.	A REAL PROPERTY AND A REAL	IN INCOME.		

Figure 24: For Rejection, mention reason

12. As shown in below figure, the system is acknowledging of the respective status of "Reject" marked on the application



Figure 25: Rejection Status applied

- 13. The system will also send email notification for the generated NOC to below listed users, along with the DFO user:
 - 13.1. District mining officer
 - 13.2. District collector
 - 13.3. District industries officer
- 14. "My Profile", will show Department user's profile details as:
 - 14.1. Email ID

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14.2. Mobile number



Figure 26: "My Profile" page of the department user

15. Logout, will allow Department user to move out successfully from the application
